



S. M. P. Sanduni Ravisha

To be part of a progressive organization that could encourage creatively down my skills to take independent responsibilities. When I can turn to extend my limited and be able to serve as a catalyst to growth of self and organization.

 sanduniravisha35@gmail.com

 +94 75 4671374 

 Colombo, Sri Lanka.

SKILLS


Cash manual and system experience


Cash manual and system experience

customer handle English write

LANGUAGES


English 

Tamil 

Sinhala 

INTERESTS

 Meditation

 Sustain ability

 Italian Cuisine

 Gardening

WORK EXPERIENCE

- Data Entry and Customer Service operator Allianze - Head Office
Colombo, Sri Lanka.
2018.12.05 - 2019. 08. 04
- Insurance assistant Allianze
Colombo, Sri Lanka.
2017.12.20 - 2018. 02. 20
- Office Operator Five Star Bakers
Colombo, Sri Lanka.
2018. 03. 01 - 2018. 11. 30
- Cashier Branas Food city
Colombo, Sri Lanka.
- Managing transactions with customers using cash registers
- Scanning goods and ensuring pricing is accurate
- Collecting payments whether in cash or credit

PROFESSIONAL QUALIFICATIONS

- Certificate in professional English course from Lalith Athulathmudali Vocational Training Centre - Colombo, Sri Lanka
- Computer applications for Beginners of the Department of Education (Western Province) - Colombo, Sri Lanka
- Certificate in Web Designing and Development Course of the Department of Education (Western Province) - Colombo, Sri Lanka

EDUCATION

- Passed G. C. E. (O/L) Examination in 2017

EXTRA CURRICULAR ACTIVITIES

School Athletics

- Team - 2010 Achieved Shot Put Championship - 2017
- Member of School Cricket, Volleyball and Baseball (2017)

I hereby certify that the particulars furnished by me above are true and correct to the best of my knowledge.

Date : 08. 12. 2022


Signature